Dear Research Grant Committee,

I am writing to submit my application for the Research Grant Program.

Please find attached my research proposal and the required supporting documents for your consideration.

Applicant Information:

Full Name: [Full Name]
Academic/Professional Affiliation: [Institution/Organization]
Position: [Position]
Email Address: [Email Address]
Phone Number: [Phone Number]

Research Project Information:

Title of Research Project: [Research Title]
Research Area: [Research Area]
Principal Investigator: [Full Name]

The following documents are attached to this email:

1. Completed Research Grant Application Form
2. Research Proposal
3. Curriculum Vitae (CV) of the Principal Investigator
4. List of Relevant Publications
5. Research Team Information
6. Proposed Budget and Budget Justification
7. Ethical Approval, if applicable
8. Other Supporting Documents, if applicable

I confirm that the information and documents provided in this application are complete and accurate to the best of my knowledge.

Thank you for considering my application. I look forward to the outcome of the review process.

Sincerely,

[Full Name]
[Academic Degree / Position]

[Institution / Organization]
[Email Address]
[Phone Number]